Service Capability Brief Intelligent Locker Service

Secure, touchless, and auditable delivery system that provides 24-hour access to packages and print output with our Intelligent Locker Service



In today's hybrid work environment, mailroom staff can struggle to find the right recipients when delivering inbound packages. It's the same story for print centers delivering completed jobs to multiple employees within the office. Even with a digital mailroom, not every item in the mail stream can be digitized. Items such as cell phones, computers, tools, and other physical packages – critical to your daily operations – still need to be delivered.

THE INTELLIGENT LOCKER SERVICE HELPS YOU ADDRESS THESE CHALLENGES, MAKING IT SIMPLE TO PICK UP PACKAGES AND PRINT WITH EASE.

This service provides a secure, trusted, and easy-to-use method for collecting packages that improves tracking accuracy, enhances employee experience, and reduces compliance issues. Reduced overall costs, improved delivery times (thanks to 24-hour availability) and vastly lower requirements are just some of the advantages that adding lockers can bring to your enterprise.

HERE'S SOME OF WHAT YOU CAN EXPECT:



SECURE: Passcodes and barcodes are sent to the recipient to ensure they are the only one that can pick up the package.



AUDITABLE: End-to-end tracking and reporting along with optional cameras to audit the chain of custody.



TOUCHLESS: Barcodes allow for a touchless experience at the locker kiosk – thanks to industry-leading technology.



SAFE: Mailroom employees no longer have to travel throughout the building, reducing times and exposure to risks.



Automate package or print job delivery and collection processes with custom-designed and user-friendly lockers

THIS IS HOW IT WORKS



A package or print job arrives in the mailroom



The item is scanned into the tracking system



The locker location and door are identified for item placement



Our staff places the item in the locker



The tracking system sends the recipient an e-mail



The recipient goes to the locker, enters the secure code, and collects the package or print job

Walking packages around your building is time consuming, inefficient, and risky. You have one or more mailroom employees on every floor of your headquarters and in every department. In a hybrid work environment, it's hard to know who is in the office to receive their packages or print jobs and who is working from another location. The Intelligent Locker Service fixes these issues.

LET'S MODERNIZE YOUR INBOUND PACKAGE DELIVERY PROCESS AND PROVIDE A CONVENIENT, TOUCHLESS EXPERIENCE FOR YOUR EMPLOYEES

OUR SERVICE COVERS:



PACKAGE TRACKING SOFTWARE

Software to track the package from the time of receipt in the mailroom to the time of pickup by the recipient. Robust audit and reporting capabilities.



INTELLIGENT LOCKERS

Customized lockers to handle your company's unique package flow, including your company's logo and designed to fit into your existing architecture.



EXPERIENCED STAFF

To handle the receipt and delivery of packages or print jobs to the lockers. Troubleshooting and reporting on usage.

CUSTOMIZABLE - INTEGRATED - SCALABLE - AUDITABLE - BRAND COMPLIANT - SECURE

We can help improve the way you work. Find out how automation can free up your employees, take productivity to the next level, and redefine efficiency. Learn more at https://www.xerox.ca/en-ca/services/data-capture-solutions/digital-mailroom/package-locker

